

# CHIEF OPERATING OFFICER

**Job advertisement: NO-2019-1001**

**Location:**  
Notodden, Norway

**Company homepage:**  
[www.optimesubsea.com](http://www.optimesubsea.com)

**Job type:**  
Permanent

**Application deadline:**  
01.08.2019

**Working hours:**  
Full-time

**Contacts:**  
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**Optime Subsea AS is a global industry expert on subsea well access and subsea control systems. We focus on standardized as well as innovative products and systems developments, creating long term relations with our customers. We maintain a vertically integrated portfolio with expertise offering subsea development, design, engineering and analysis, a wide range of subsea products / systems and modular hyperbaric testing vessels, as well as unlimited workshop testing and maintenance services.**

We are currently in search of an experienced Chief Operating Officer (COO) to oversee our organization's ongoing operations and execution. You will be reporting directly to the CEO and responsible to ensure the business delivers on its customer commitments. The COO role is a key member of the senior management team, reporting to the Chief Executive Officer (CEO). You'll have to maintain control of multiple divisions and a diverse business operation, so there is a requirement that you have experience that would be related to these responsibilities. If you also have excellent people skills, disciplined/structured, integrity, business acumen and exemplary work ethics, we'd like to meet you. The goal of the COO position is to secure the functionality of business to drive extensive and sustainable growth, focused on meeting our customer commitments at all times.

## About You

Highly organized with excellent interpersonal and communication skills, you will see opportunity where others see obstacles and be energized by working in an ambiguous environment where things aren't always clear. You will need experience in planning tools and have a strong customer oriented focus, as well as excellent in meeting commitments and objectives set.

## Your mission

- Design and implement business strategies, plans and procedures for both supply chain and project management
- Set comprehensive goals (KPIs) for performance and growth in these disciplines
- Establish policies that promote company culture and vision
- Oversee daily operations of the company
- Lead employees to encourage maximum performance and dedication
- Evaluate performance by analyzing and interpreting data and metrics
- Write and submit reports to the CEO in all matters of importance
- Manage relationships with partners/vendors

## Key Requirements

- Proven experience as Chief Operating Office or relevant role
- Understanding of business areas within sourcing, logistics, planning, projects and finance
- Demonstrable competency in strategic planning and business development
- Working knowledge of data analysis and performance/operation metrics
- Working knowledge of IT/Business infrastructure and MS Office
- Outstanding organizational and leadership abilities
- BSc/BA in Business Administration or relevant field; MSc/MBA as well as technical knowledge is a plus
- Good communication skills in Norwegian and English, both orally and in writing
- Maintaining a clear customer focus, adapting to different interpersonal requirements

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## Key Personal Qualities

- Reliable and meticulous, bringing gravitas and inspiration as you turn a plan into a process.
- Excellent interpersonal and public speaking skills
- Aptitude in decision-making and problem-solving
- Dependable under pressure, remain results focused and be resolute in delivering client projects on time and in budget.

If you want to work with an extraordinary team challenged to simplify subsea – we want to hear from you! Please send your application with updated CV, motivational letter, diplomas and relevant certificates to [job.application@optimesubsea.com](mailto:job.application@optimesubsea.com)

Optime Subsea emphasis on ensuring diversity in the company by taking into account gender, age and cultural background under recruitment.